

Waukesha Catholic
Board of Directors

May 16, 2017



Attendance: Dennis Arquette, Mike Bartels, Patrick Carey, Josh Demeter, Fr. Howard Haase, Joseph Heinecke, Kelly Horan, Lisa Kovaleski, John MacGregor, Nancy Nadolny, Lori Suarez

Excused Absence: Meghan Gorzalski

- I. The meeting was called to order at 5:58 p.m. by Mike Bartels. Dennis Arquette led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the April 25, 2017 meeting.
- III. **Old Business**
 - A. Facilities and RFP Update – Lisa Kovaleski, Fr. Howard Haase, and Mike Bartels will put together a task force by mid-July to assist with this process.
 - B. Board Recruitment –Three candidates for the board membership will meet with Lisa Kovaleski and Mike Bartels next week. If they are selected, they will join the board in the fall. There is still a need to add one more person, hopefully with a finance background.
 - C. Budget – The initial draft showed a deficit budget of approximately \$29,000. After further review and making the following modifications, the budget now stands at a positive balance of \$356. A motion was made to approve the budget, inclusive of the suggested modifications and thus a positive budget balance of \$356. The motion was seconded and all approved.

-\$29,022	Initial draft budget deficit
\$ 12,600	Increase Choice voucher by \$200 per student – based on anticipated state budget changes
\$ 20,000	Additional Now & Forever revenue – based on historic performance
\$ 16,000	Additional Tuition Assistance revenue
\$ 5,778	Adjusted Athletic budget to net -0-
-\$25,000	Increase teachers’ salaries for recruitment/retention
\$ 356	Revised bottom line for 2017-18 Budget

IV New Business

- A. Authorized Signers – Fr. Howard, as stated in our by-laws, appointed Mike Bartels and Josh Demeter to be added, with Lisa Kovaleski and Fr. Howard Haase, as authorized signers for Waukesha Catholic checking accounts. The two new additions will replace Dick Koob and John MacGregor.

V. System Reports

- A. Principal Report – No additions to the submitted report.
- B. Development –The Now & Forever event took place today, thank you Nancy Nadolny. Waukesha County Community Foundation has awarded our tuition assistance a donation of \$25,000. The tuition assistance fund has also received a donation from an

estate in the amount of \$35,000. Additionally, another donor's estate has given \$17,000 to the special project – technology fund.

- C. Recruitment & Marketing – The report was handed out. Lisa reported that at this time the K3 numbers are low, it is hopeful we will see additional students enroll this summer.

VI. Committee Reports

- A. Finance – Reports were handed out.

VII Parish & Pastoral Council Updates

- A. St. John Neumann has new church pews. The SJN festival will take place on June 2–4.
- B. St. William Parish's pig roast will take place Father's Day weekend.
- C. St. Mary Parish's festival will be held June 23-25.
- D. Two new associate priests were announced, Fr. Charles Wrobel and Fr. Harry Buzbuzian. They will join Fr. Jose, who has a one year extended assignment until June 2018 and Fr. Howard, who has a new six year term.

- VIII.** The next meeting will be Tuesday, June 20, 2017 at 6:00. The meeting adjourned at 7:07 p.m. with a prayer.