

Waukesha Catholic Board of Directors



September 26, 2018

Attendance: Agustin Arreola, Brian Brejcha, Rachel Dobrauc, Dan Domach, Meghan Gorzalski, Mark Joerres, Lisa Kovaleski, Jordan Last, Nancy Nadolny, Mark Panlener, Roberta Schneider, Ken Walter

Absent Excused: Dennis Arquette, Joseph Heinecke, Fr. Howard Haase

Guest: Tom Kiley from Marquette University

- I. The meeting was called to order at 6:08 p.m. by Mark Panlener. Mark Panlener led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the August 29, 2018 and September 9, 2018 meetings.
- III. **Old Business**
 - A. Standing Committees – All board members are asked to be the board liaison for a committee of their choice. Please make your selection and notify Mark before the next meeting. The committees are Executive Committee (rep: Mark Panlener), Finance meets monthly (rep: Treasurer), Development will plan to meet quarterly, Admissions & Marketing meets monthly, Technology, Governance (rep: Mark Panlener), Personnel (periodic), Mission & Catholic Identity (new committee to be developed). Dan Domach will attend Pastoral Council meetings as his assignment.
 - B. Elections – Brian Brejcha was nominated to fill the Secretary position, he accepted, and all approved. The Treasurer position will be filled at the next meeting.
- IV. **New Business**
 - A. The board welcomed Dan Domach, Pastoral Representative, replacing Ken Walter in this position. He is a member of St. Mary Parish and has been in education for 39 years.
 - B. Welcome to Mark Joerres, Interim Administrator and Consultant. He has spent 30 years in Catholic education and the last two years were in a public schools. He had planned to do consulting and write a book, but we are lucky he has agreed to serve with the Administrative Team for a year.
 - C. Special guest, Tom Kiley, Director for the Institute for Catholic Education from Marquette University did the Board orientation: Catholic School Governance and Leadership 2018-19.
 - D. Personnel Handbook – Our human resource consultant has been working on this handbook. The Archdiocese just sent out updates and the final revisions are being made. An email prior to the next meeting will include this handbook.
 - E. Budget update – Sixteen choice students committed to attending but didn't come. These numbers were not included in the budget so there hasn't been a fluctuation in the numbers to necessitate a new revision. The \$50,000 pre-approved in anticipation of needs at K4 was not used. We thank James Stuart for the 5-year financial projection.

V. System Reports

- A. Principal Report – No additions to the previously submitted written report.
- B. Development – No additions to the previously submitted written report.
- C. Admissions & Marketing – Three revised, proposed logos were handed out for the Board's silent vote.

VI. Committee Reports

- A. Finance – The financials were not included with this board report but they will be included in the future.
- B. Admissions & Marketing – no update
- C. Athletics – no update
- D. Home & School sponsored a dance at St. Joseph Campus last week for the middle school students. Grandparent's Day at each of the campuses will take place next Thursday and Friday.
- E. Accreditation – The eleven member review will be at the school on October 9, 10 and 11. On October 10, the accreditation team will interview staff, students, and families. In the afternoon, organizational members, including the Board of Directors, are asked to be on hand for interviews.

VII. Parish & Pastoral Council

- A. The St. Mary Christian Women Jazz Night will be held this Saturday night. Contact Colleen Furrer if you are interested in attending.

VIII. The next meeting will be Wednesday, October 24, 2018 at 6:00 p.m. The meeting adjourned at 7:48 p.m. with a prayer.