

Waukesha Catholic Board of Directors Meeting Minutes

Wednesday, August 23, 2023 - 6:00 pm - St. William Campus

Members Present: Elizabeth Brzeski, Frank Franco, Joe Fricano, Matthew Harris, Angela Hendrix, Nancy Knapp, Jill Larson, Marisela Marchan, Mary Ann Prager, Fr. Chuck Wrobel

Members Absent: Nick Hudzinski

Staff Present: Joseph Heinecke, Lisa Kovaleski, Meghan Gorzalski, Lidia Sobierajski

Meeting Opened at 6:05, Welcome new board member Angela Hendrix

1. Opening Prayer - Elizabeth Brzeski

2. Recitation of Waukesha catholic Mission Statement:

Waukesha Catholic instills faith and inspires futures by nurturing each child's gifts with an education rooted in the gospel values and a culture of community, compassion, and love.

3. Parent/Parishioner Comments/Concerns

- Parent comment about making the welcome back paperwork packet digital.
 - The team is actively looking into options to implement in the near future.

4. Old Business

Approve June meeting minutes

- Jill Larson motions to approve the minutes as written, Nancy Knapp seconds, and ALL approved.

Bylaws

- The Bylaws have been approved by the archbishop. Board is operating to new bylaws

5. New Business

Review Meeting Dates, Schedules, and Locations Select Board Secretary and Treasurer

- Review Meeting Dates Review Meeting Dates, Schedules, and Locations
 - LOCATION: All meeting will be at St. Williams
 - Elizabeth will be sending calendar invites.
 - Open to changing dates, a doodle poll will be sent for feedback.
- Select Board Secretary and Treasurer
 - Secretary Nominations:
 - Jill Larson- nomination declined.
 - Joe Fricano- nomination accepted.
 - Mary Ann Prager- nomination accepted.
 - Mary Ann voted to the secretary term.

- Treasurer Nominations:
 - Matt Harris: Nomination accepted.
 - Joe Fricano: Nomination accepted.
- Matt Harris voted to a new treasurer term.
- Per bylaws the board must have a St. Mary's Parish member
 - Joe Fricano is the current member at large and member of St. Mary's Parish. Motion to allow Joe Fricano to switch to serve as a parish representative for St. Mary's Parish.
 - Mary Ann Prager motions to approve, Jill Larson seconds, and ALL approved.

6. System Reports

Principal's Report - Lisa Kovaleski

- New Administrative Assistant: Mindy King
- Finance met on Monday.
 - Reminder that financial information shared at the board is confidential.
- The enrollment for choice seats was met.
- K3 and K4 class sizes are small.
 - Admissions and Marketing will investigate:
 - New school Mill Creek
 - Other schools' enrollment
 - Small K3 & K4 are following post pandemic national trends due increase work from home from parents.

Development Report - Lidia Sobierajski

- Report provided in pre-read, No additional comments.

Admissions & Marketing Report - Meghan Gorzalski

- Report provided in pre-read, No additional comments.

Business Manager Report

- Report provided in pre-read, No additional comments.

7. Committee Reports

Standing Committees

1. Finance
 - Finance Report Reviewed
2. Admissions & Marketing
 - Committee has not met.

3. Technology

- Committee has not met.
- Update: New Chromebooks were purchased. Expected number of Chromebook to be replaced has been completed.

4. Mission & Catholic Identity

- Committee has not met.
- New Committee Chair: Joe Fricano
- Theme for the year "Encountering Christ."

5. Governance

- Committee has not met.

6. Development

- Committee has not met.
- Update: Looking for funding and connections to re-launch STEM program "Lead the Way"

Affiliated Organizations

1. Athletics

- Volleyball started with over 100 participating students.
- Generating a list for needed upgrades.

2. Home & School

- Hosted the Welcome Back mass on 8/20/23 at St. Mary's

8. Parish and Pastoral Council Updates

- No Updates, parish and pastoral council participated in a social hosted by the Kruegers.

9. Next Meeting: Wednesday, September 27, 2023 at 6:00 pm - St. William Campus

10. Closing Prayer - Elizabeth Brzeski