



## Waukesha Catholic Board of Directors Meeting Minutes

Wednesday, October 25 - 6:00 pm - St. William Campus

**Members present:** Angela Hendryx , Joseph Fricano Nancy Knapp Elizabeth Brzeski ,Joanne Medoff, Megan Gorzalski, Lidia Crivello, Mary Ann Prager Marisela Marchan

**Members absent:** Matthew Harris, Nick Hudzinski , Frank Franco

**Minutes:** Mindy King

6:05pm call to order - Elizabeth

1. **Opening Prayer** - Lisa Kovaleski
2. **Recitation of Waukesha Catholic Mission Statement**
3. **Parent/Parishioner Comments/Concerns** - None
4. **Old Business**
  - SNSP (Specific Needs Scholarship Program) - Lisa spoke briefly about the Special Needs Scholarship Program and indicated that she and Meghan will be attending a meeting on November 16 to gather more information.
  - Approval of Minutes
    - ◆ Joe made a motion to approve. Mary Ann seconded the motion - APPROVED
5. **New Business** -
  - **Board committee assignments** - Brief conversation surrounding Board member committee assignments. New members need to be assigned to a Board committee. Elizabeth will send an email to have Board members indicate their committee choices.
  - **Committee minutes**
    - ◆ Lisa reminded board members and staff liaisons to get minutes to Mindy so they can be included in the Board packet. Complete board packets help the meetings be more efficient and effective.
    - ◆ Discussed that we would like to get them out in a more timely fashion. The goal is the Friday prior to the meeting.
  - **School Choice**
    - ◆ The 2022-23 Audit was included in the packet. We had a “clean” audit.
    - ◆ Lisa provided an explanation of the Reserve Balance number located on pg. 22.
    - ◆ This discussion led to an explanation of voucher amount vs. tuition vs. cost per student.
    - ◆ Lisa was asked to explain subsidies and how much parishes pay, etc. She provided a brief explanation but indicated she would provide a more detailed explanation with documentation at the next meeting.



→ **School Choice Enrollment Plan -**

- ◆ Lisa reminded the Board that the Intent to Participate in the Choice program will be due January 10. Asked the Board if they had any input on a number of Choice students for next year. Lisa answered questions regarding the process used last year, the number of students on the waitlist, the number of seats per grade, etc.
- ◆ The consensus of the Board was we would like to maintain numbers similar to this year but also being flexible enough to recognize they may need to be adjusted, etc.

→ **Accreditation -**

- ◆ Lisa explained the Accreditation process of the Archdiocese to the Board and informed the Board that Waukesha Catholic would be in our “self-study” year, next year and accredited the following year.
- ◆ Lisa provided the Board with the Accreditation Standards that apply to the Board. Asked that we have future discussions surrounding these standards.
- ◆ Elizabeth agreed to review and determine the next steps.

## 6. System Reports

- Principal’s Report
  - ◆ Provided in packet. No updates or questions
- Development Report
  - ◆ provided in the packet.
- Admissions & Marketing Report
  - ◆ provided in the packet.
- Business Manager
  - ◆ provided in the packet.

## 7. Committee Reports

### Standing Committees

- Finance
  - ◆ Lisa shared that at the last meeting, we reviewed the audit with our auditor and the October financials.
- Admissions & Marketing
  - ◆ No meeting this month
- Technology
  - ◆ No meeting this month
- Mission & Catholic Identity
  - ◆ No meeting this month
- Governance
  - ◆ No meeting this month
- Development
  - ◆ No meeting this month

### Affiliated Organizations



- Athletics
  - ◆ Volleyball season winding down. 8th graders currently participating in the Seton tournament
- Home & School
  - ◆ Halloween Spooktacular schedule for this weekend.

**8. Parish and Pastoral Council Updates**

**9. Next Meeting:** Wednesday, November 29 at 6:00 pm

**10. Closing Prayer -** Lisa Kovaleski

Meeting adjourned at 7:44 pm