

Waukesha Catholic
Board of Directors
September 16, 2014



Attendance: Mike Bartels, Patrick Carey, Chadd Frank, Fr. Howard Haase, Fr. Bill Key, Lisa Kovaleski, John MacGregor, Nancy Nadolny, Geovanna Salazar, Paul Seifert, Lori Suarez, Joe Vitale, Kristin Wroblewski,

Excused Absent: Joseph Heinecke, Kelly Horan, Dennis Kruck,

- I. The meeting was called to order at 7:32 p.m. by John MacGregor. Fr. Bill led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the August 19, 2014 meeting.
- III. **Old Business**
 - a. The School Choice Town Hall will take place on September 30th and October 21st at 6:30 p.m. The agenda will be replicated at both meetings. All the School Board is encouraged to attend both meetings so the members can gather further information and get to know what the parents are discussing. Lisa has further meetings with the Archdiocese this Friday. The outcome of the Governor election in November will determine how School Choice will proceed.
 - b. Family Handbook updates were received from the Archdiocese after we had completed our yearly updates. A few additional changes were noted. A motion was made, seconded and all approved the handbook, as long as it is in agreement with the Archdiocese policy.
 - c. The Personnel Handbook is in the process of review by Carole Tapp, a Human Resource Expert. Lisa Kovaleski doesn't see much policy change only rewording and clarifications where it is needed.
 - d. Athletic Handbook questions were raised by Chadd Frank. These issues will be discussed with Joseph Heinecke at a later date.
 - e. John MacGregor and the Governance Committee have been working on updates to the by-laws. The earliest the revised by-laws would get to the Arch at this point would be November and the committee not wish to have two revisions within a seven month time span since we will have to review Board selection once the four individual parish councils are no longer in existence. The Governance Committee is recommending that all of the revisions get sent in at once, which would most likely be sometime in June 2015.
 - f. The Waukesha County Health and Human Service Board met. Individuals selected areas to work. The next meeting is September 24th.
- IV. **New Business**
 - a. The next Board meeting on October 21st will follow the Town Hall meeting.
 - b. John MacGregor reviewed prayer assignments.
 - c. The Finance Committee has recommended a Review of our financials for the year ending 6/30/14 by Riley, Penner & Benton. A motion was made, seconded and all approved going ahead with this Review, as long as the price is within 105% of the price of last year's Review.

- d. In order to improve checks and balances in the signing of checks, it is recommended that board members act, as Trustees do in the parishes, to sign checks for Waukesha Catholic. A motion was made, seconded and all approved that two of the four members of the Executive Board (President, Vice President, Secretary and Treasurer) along with Lisa Kovaleski, Principal, and Fr. Howard Haase, Pastor Liaison, be approved signers for all the Waukesha Catholic accounts.
- e. Flexible spending accounts for the Waukesha Catholic employees. A motion was made, seconded and all approved to increase the FSA, Flexible Spending Account, from \$1,000 a year to \$2,500 a year.
- f. The December 16 meeting will be rescheduled due to a conflict with the Christmas Concert.

V. System Reports

- a. Development – There are lots of opportunities to support Waukesha Catholic. October 25 is the Soles for Catholic Education. October 29th is the Now and Forever luncheon at St. William Campus in the Parish Hall.
- b. Marketing & Recruitment – The family with four students did register. Grade 5 is at capacity.

VI. Committee Reports – There were no changes to the submitted reports.

VII. Parish Reports

- a. St. John Neumann and St. William had a joint retreat earlier this month.

VII. The next meeting will be Tuesday, October 21, 2014 following the Town Hall meeting in the St. Mary Parish, Community Room. The meeting adjourned at 9:00 p.m. with a prayer.