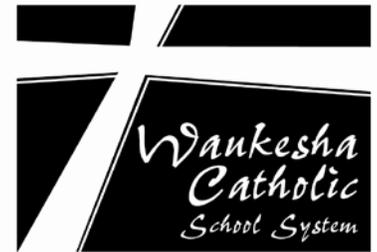


Waukesha Catholic Board of Directors

August 15, 2017



Attendance: Dennis Arquette, Mike Bartels, Brian Brejcha, Patrick Carey, Josh Demeter, Meghan Gorzalski, Fr. Howard Haase, Joseph Heinecke, Lisa Kovaleski, Nancy Nadolny, Lori Suarez, Ken Walter

Excused Absence: Roberta Schneider

- I. The meeting was called to order at 6:01 p.m. by Mike Bartels. Mike Bartels led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the June 20, 2017 meeting.
- III. Welcome to the new board members: Brian Brejcha, Ken Walter, and Roberta Schneider. John MacGregor is following up with additional potential board members that we hope to add to the board in the next few months.
- IV. **Board Orientation**
 - A. Orientation materials were handed out but the official presentation will be tabled until the September meeting.
 - B. Direction for the year – The focus for last year was to set a protocol for new board members. This year the focus will be:
 - a. To build up the board and the affiliated committees.
 - b. To review the active and ad hoc committees.
 - c. To review the bylaws together with past president, John MacGregor, and the Governance Committee.
 - C. This year is the self-study year in the accreditation cycle. Next year will be the site visit. The board may be called on to assist with the governance portion of this study.
- V. **Old Business**
 - A. Facilities – Last year the board voted to review our facilities. The board ranked our desire for
 - a. One new building that Waukesha Catholic would own is the board's first choice.
 - b. Remodel a current building into one single campus housing all of the students would be the second choice.
 - c. In the interim, move all the students to a two campus model.
 - B. The next phase of this review is to put together a task force that can lead the financial and building feasibility study. Additionally, we would like a project manager to be part of this task force.
 - C. Choice Update – On June 9 seats were made available to applicants. These families have until Friday, June 23 to accept or decline the seat. It is estimated that next year we will have 68 choice students in attendance.
 - D. The elections of officers will be tabled until the next meeting.
- VI. **New Business**
 - A. Lisa Kovaleski led the board in a review of the changes/additions to the Family Handbook 2017-18.

- a. A motion was made to accept the handbook changes as in the draft copy, seconded, and all approved.

VII. System Reports

- A. Principal Report – Nothing in addition to the report
- B. Development – The reports provided were for last year's fiscal year end, as well as, the current, July report. The special project line is for donations given for a particular project or need. The special project fund contribution from a donor's estate will be moved when the special project has been determined.
- C. Admissions & Marketing – Nothing in addition to the report

VIII. Committee Reports

- A. Finance – The auditor was on location for three days in July. He will return on August 22 to finish the field work. On September 18 he will review the draft with the Finance Committee. Next year's budget will be adjusted to reflect staff changes, insurance adjustments, and lower than expected enrollment.
- B. Admissions & Marketing – This committee met this morning, August 15, minutes were handed out.

IX. Parish & Pastoral Council Updates

The new Mass times are working well. Attendance counts will take place to measure attendance. Offices are being relocated. Personnel changes include two departures; these positions will not be replaced at this time. The four priests are working out their schedules. The parishes will work with the school on a new subsidy agreement, by November.

- X. The next meeting will be Tuesday, September 19, 2017 at 6:00. The meeting adjourned at 7:49 p.m. with a prayer.