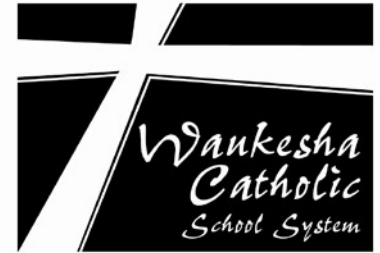


Waukesha Catholic Board of Directors



August 29, 2018

Attendance: Dennis Arquette, Agustin Arreola, Brian Brejcha, Rachel Dobrauc, Meghan Gorzalski, Joseph Heinecke, Jordan Last, Lisa Kovaleski, Nancy Nadolny, Mark Panlener, Roberta Schneider, Ken Walter, Fr. Chuck Wrobel (filling in for Fr. Howard Haase)

- I. The meeting was called to order at 6:04 p.m. by Mark Panlener. Fr. Chuck led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the June 19, 2018 and August 17, 2018 meetings.
- III. **Old Business**
 - A. Strategic Plan – A copy of the plan was distributed. This document will be used this year to make sure plans stay on track. It will be update, changed and marked with accomplishments.
 - B. Accreditation Report – This report was completed and submitted the end of June. The self-evaluation had 13 new standards 85 bench marks. Staff members have worked hard to rate our school, write paragraphs and compile documentation. The report is available in a zip drive if anyone wants to read it. A website has been used to compile all the evidence. The visit to our school will be October 9 and 10. A team of 14 to 15 people will visit the school and rate Waukesha Catholic. The two to two-half days will involve interviewing people, including some board members, and visiting all the campuses.
 - C. Bylaws – The final version was distributed. We will operate with this working document while we wait for the Archdiocese to sign the final. The process of revising the bylaws has taken a couple years to complete.
- IV. **New Business**
 - A. The board welcomed three new members, Agustin, Rachel, and Jordan.
 - B. Parish Representation –
 - a. Dennis Arquette is the parish rep from St. Joseph.
 - b. Brian Brejcha is the parish rep from St. William.
 - c. Roberta Schneider is the parish rep from St. John Neumann.
 - d. Ken Walter is the parish rep from St. Mary, he will serve a two year term in this role.
 - e. At Large terms are for one year. All three new board members are At Large members.
 - C. Two Executive Committee positions are open on the board. The Executive Committee is usually via emails and phone calls. We will vote on these at the next meeting.
 - a. Secretary reviews the minutes.
 - b. Treasurer also attends the Finance Committee meetings. They meet the third Monday of the month.
 - D. Committee Representation – Board members are asked to review the bylaws pertaining to the committees and positions. Some of the committees need a board

- representation. Before the next meeting, select which committee you would like to attend and fulfill the board representation.
- E. Family Handbook – Lisa reviewed the changes to the Family Handbook. These were sent prior the meeting for board review.
 - a. Motion was make to approve the handbook changes, seconded, and all approved.

V. System Reports

- A. Principal Report
 - a. St. Joseph is recovering from the flooding, due to a pipe breaking on the second floor. The Asbestos abatement and tile replacement is complete.
 - b. Last Saturday Lori Suarez resigned her position as Associate Principal. Dr. Mark Joerres has been hired as Interim Administrator and Consultant, for one year. He started Thursday and will primarily be at St. Mary Campus. He will do teacher coaching and work with teacher's on their goals. Joseph Heinecke will be at St. Joseph and Lisa Kovalski will be covering St. William. Dr. Joerres will also offer suggestions on hiring an administrator, especially if we move to two buildings.
 - c. School Choice – There were 89 accepted applications. Ten students have withdrawn and six we have not heard from. Currently, we have 73 choice seats. Some of the withdrawn seats will be offered to other students.
- B. Admissions & Marketing – The new logo, version 2, was presented and discussed. It is suggested that more conversation is needed with the designer.

VI. Committee Reports

- A. Finance – No update.
- B. Admissions & Marketing – Gift bags were given to all new families. There will be more focus on reach out to our new families. There is a new blog to assist with information about upcoming functions and events so they know what to expect.
 - a. Upcoming events: Soles for Education Walk on October 20 and Christmas Parade on December 18.
- C. Athletics – Volleyball has started. The first league games will be next weekend.
- D. Home & School has a new president. H&S sponsored the back to school Mass. It was well attended with an ice cream sundae social afterwards.

- VII. The next meeting will be Wednesday, September 26, 2018 at 6:00 p.m. The meeting adjourned at 7:50 p.m. with a prayer.