

Waukesha Catholic Board of Directors

August 18, 2015



Attendance: Mike Bartels, Chadd Frank, Fr. Howard Haase, Joseph Heinecke, Kelly Horan, Lisa Kovaleski, John MacGregor, Nancy Nadolny, Geovanna Salazar, Lori Suarez, Kristin Wroblewski

Excused Absent: Patrick Carey

- I. The meeting was called to order at 7:00 p.m. by John MacGregor. John MacGregor led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the June 16, 2015 meeting with the addition of: IV.a. John MacGregor was nominated for President.
- III. **Old Business**
 - a. Wisconsin Parent Choice Program (WPCP) – Choice Update – Details of the new legislation:
 1. The voucher amount for K-8th grade is \$7,222.
 2. Entry point is allowed at any grade, current or new student.
 3. The number of choice students is not to exceed one percent of the population in the public school.
 - b. Waukesha Catholic has 37 seats with the following distribution: Kindergarten-6 students, grade 1-3 students, grade 2-8 students, grade 3-8 students, grade 4-6 students, and grade 5-6 students.
 - c. An amount of \$100,000 was in the budget and funds were raised for tuition assistance.
 1. The voucher amount allowed for additional tuition assistance dollars for other families. After the voucher and budgeted amount, there is still a need for tuition assistance.
- IV. **New Business**
 - a. Board of Directors for 2015-16 – Elections for Secretary and Treasurer were held. Geovanna Salazar nominated herself for Secretary. A motion was made, seconded, and all approved Geovanna Salazar as Secretary. Chadd Frank nominated himself for Treasurer. A motion was made, seconded, and all approved Chadd Frank as Treasurer.
 - b. By-Laws Review – Board members are encouraged to thoroughly read the by-laws and offer feedback and recommendations. It is further recommended that we start this year with the minimum board membership, as it now stands: one representative from each parish and one representative from the Pastoral Council. The board will develop a desired skill set and seek members to fill the additional positions on the board.
 - c. The board meeting dates for 2015-16 have been approved with the omission of a December meeting due to a conflict.
 - d. Prayer assignments were made as follows:
 - i. John MacGregor – August and February
 - ii. Mike Bartels – September and March
 - iii. Geovanna Salazar – October and April
 - iv. Kelly Horan – November and May
 - v. Chadd Frank – January and June

- e. Signatures on the checking account for this year will be Fr. Howard Haase, Pastor Liaison; John MacGregor and Chadd Frank will continue to fulfill the requirement of two members from the Executive Committee. A motion was made, seconded, and all approved these signers for the 2015-16 year. Lisa Kovaleski, Principal, is also an approved signer on the account.

V. System Reports –

- a. Principal –
 - 1. The summer has been busy with school choice and meeting with parents, as well as tuition assistance.
 - 2. See the report for details of staff changes. Our biggest need at this time is an English Language Arts teacher in 8th grade. Two candidates were offered the job but took jobs with a better financial offer of \$15,000 more than we are able to offer. Our salaries and salary scale need to be reviewed. We aren't near 80% of the public school salaries. Flexibility is needed to be able to hire within a range beyond years of experience and education.
 - 3. A bi-lingual person is also needed to do more translations and to offer personal communication to families. Most of our new students are Hispanic and there is also a need to work with the students. As our population grows, we have more needs than Monica Marchan, Inclusivity Leader from CMH, can provide. Megan McNulty is available for a limited time but this item has not been budgeted. A more permanent position needs to be developed. A motion was made to approve an expenditure to exceed the approved budget, not to exceed \$5,000, to facilitate choice and implementation, this was seconded and all approved.
- b. Development – Nothing in addition to the report.
- c. Marketing & Recruitment – Nothing in addition to the report.

VI. Committee Reports –

- a. Finance Committee – Members are needed from St. Mary Parish, St. Joseph Parish and St. William Parish.
- b. Athletics – Volleyball is underway. The St. Joseph bleachers will be removed today. Temporary bleachers will be rented until October. The new bleachers will be installed in October. The proxy to the Archdiocese has been approved for the parish. Jeremy Greasby is the new Athletic Director as of August 1.
- c. Home & School – This committee is planning and assisting with the Welcome Back Mass set for Sunday, August 23 at 4:00 p.m.

VII. Parish Reports –

- Better Together** – Process have started. Today an all staff, all parish meeting was held with Maureen Gallagher moderating. July 1, 2017 will be the new model change with one pastor.
- a. St. Mary's Parish is interviewing for a new liturgy and worship person. Mary Dahl has resigned
 - b. St. John Neumann has started their remodeling project. Next month the Masses will be held in Neumann Hall.
 - c. St. William's held a Pastoral Council meet and greet.

VIII. The next meeting will be Tuesday, September 15, 2015. The meeting adjourned at 8:50 p.m. with a prayer.