

Waukesha Catholic Board of Directors

June 20, 2017



Attendance: Dennis Arquette, Mike Bartels, Patrick Carey, Josh Demeter, Meghan Gorzalski, Fr. Howard Haase, Kelly Horan, Lisa Kovaleski, John MacGregor, Nancy Nadolny,

Excused Absence: Joseph Heinecke, Lori Suarez

- I. The meeting was called to order at 6:02 p.m. by Mike Bartels. John MacGregor led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the May 16, 2017 meeting, with a prior noted edit.
- III. Parent Comments – Chadd Frank
Mr. Frank commented that that agenda was not posted online prior to the meeting.
- IV. **Old Business**
 - A. Facilities and RFP Update – Lisa Kovaleski, Fr. Howard Haase, and Mike Bartels will put together a task force by mid-July to assist with this process.
 - B. Choice Update – On June 9 seats were made available to applicants. These families have until Friday, June 23 to accept or decline the seat. It is estimated that next year we will have 68 choice students in attendance.
 - C. Governance
 - a. A motion was made to extend Mike Bartels term for one more year to complete his second term. He came on board to fill a vacated seat. This was seconded and all approved.
 - b. A motion was made to nominate two new members for a three-year term.
 - i. Brian Brejcha would be a member at large.
 - ii. Roberta Schneider would be a SJN rep and replace K. Horan.The motion was seconded and all approved.
 - c. A motion was made to appoint Ken Walter, Pastoral Council Representative, for a one year term in 2017-18 (yearly reappointed position), seconded and all approved. This position will replace J. MacGregor.
- V. **New Business**
 - A. New Chair/President and Vice-President positions are usually elected at the June meeting. The Vice-President elected position will be delayed until August when Secretary and Treasurer positions will also be elected.
 - a. Mike Bartels was nominated to fill the President position for the 2017-18 year, he accepted. The nomination was seconded and all approved.
- VI. **System Reports**
 - A. Principal Report –
 - a. Parent concerns have been raised regarding the administration's handling of a student's behavior. This policy will be reviewed during the annual handbook policy review in the summer. The extracurricular policy will also be reviewed.
 - b. Two new fourth grade teachers have been hired. The committee is close to hiring a band teacher.

- B. Development – Nothing in addition to the report
- C. Recruitment & Marketing – Enrollment is currently at 457 students for next year. After the WPCP students have registered, the total enrollment should be close to 470 for the 2017-18 school year.

VII. Committee Reports

- A. Finance – Reports were handed out.
 - a. Based on the current year budget assumptions, our eligible expenses, per Choice pupil, exceeds the reimbursement that we will receive, per Choice student, during the 2017-18 school year.
 - b. The budget that was approved at the last meeting was submitted to the Archdiocese. The finance committee approved the technology purchases, these purchases will come from the technology fund.
 - c. There will be a budget variance for the feasibility study that was approved for the 2016-17 year; this won't be expensed until the 2017-18 year.

VIII. Parish & Pastoral Council Updates

- A. Thank you to John MacGregor and Kelly Horan for their service on this board.
- B. St. Mary Parish's festival will be held June 23-25.
- C. Waukesha Parishes – as of today, Fr. Howard Haase is the new pastor. He will serve a six year term. The other associates will serve a three year term or serve at the Archdiocese discretion. The priests were assigned to serve all four parishes and they will be part of the following team, as spiritual guides:
 - a. Fr. Howard will serve in the administrative capacity and have an office at St. William Parish.
 - b. Fr. Jose Nieto (one year term) will serve on the Prayer and Worship Committee and be located at St. John Neumann.
 - c. Fr. Harry Buzbuzian will serve with the Human Concerns and Outreach Committee and have an office at St. Joseph Parish.
 - d. Fr. Chuck Wrobel will serve with the Education Formation Program at the parishes and Waukesha Catholic with his office will be at St. Mary Parish.
 - i. The Mass for the students at St. Joseph Campus will be on Fridays at 8:40 a.m. The St. Mary Mass for students will be on Fridays at 9:00 a.m. The Holyday Masses during the school year will be planned by the school.

The goal is to grow the parishes and be more vibrant.

- IX.** The next meeting will be Tuesday, August 15, 2017 at 6:00. The meeting adjourned at 7:10 p.m. with a prayer.