

# Waukesha Catholic Board of Directors



June 19, 2018

Attendance: Dennis Arquette, Mike Bartels, Brian Brejcha, Josh Demeter, Meghan Gorzalski, Fr. Howard Haase, Joseph Heinecke, Lisa Kovaleski, Nancy Nadolny, Mark Panlener, Roberta Schneider, Lori Suarez, Ken Walter

- I. The meeting was called to order at 6:03 p.m. by Mike Bartels. Mike Bartels led the board in prayer; the Waukesha Catholic Mission Statement was recited.
- II. Minutes were approved from the May 15, 2018 meeting.
- III. **Old Business**
  - A. Choice Update – There are 89 intent to attend applications. Of those, there are about 30 new students. After admissions interview, some may not attend. The budget reflected 10 new students and we will have 25-30. This will have a positive impact on the budget.
  - B. By Laws – The Finance Committee met last night and reviewed the Finance Committee By-laws, as well as the School Board Treasurer's role in the By-laws. A Mission & Catholic Identity Committee draft was also presented; however, it needs to be approved by the priests first. When there three items are finalized, an electronic vote will take place to approve all By-Law changes.
- IV. **New Business**
  - A. Based on enrollment, kindergarten for 4 year-olds may need to have two full time positions next year. Additional EL (English Language) support at SJC would offer the students more consistency. These two items will increase the salary budget. Additional WPCP funding and the donation bequest should cover the budget adjustments.
    - a. A motion was made under Article 6, to exceed the budget, to hire a K4 teacher and support staff at St. Joseph, up to \$50,000; it was seconded, all approved.
  - B. New Board Members – There are current discussions with three potential board members. More information will be given to the Board before the next meeting in August. Ken Walter has concluded his position as a member of the Pastoral Council. He has been voted in as a member of the board as a St. Mary Representative.
  - C. Election of President and Vice-President
    - a. Mark Panlener was nominated to fill the President position for the 2018-19 year, he accepted. The nomination was seconded and all approved.
    - b. Roberta Schneider was nominated to fill the Vice-President position for the 2018-19 year, she accepted. The nomination was seconded and all approved.
- V. **System Reports**
  - A. Principal Report – A correction to the principal report. The Safety Grant Section, we applied for shatter resistant glass for St. Mary Campus only.
  - B. Development – A \$10,000 donation was received for tuition assistance. Development has met their goals in all the categories.

- C. Recruitment & Marketing – Three new logos were submitted for approval. Suggestions were made to change the submissions. The final version may be voted on by the parents.

**VI. Committee Reports**

- A. Finance – The Finance Committee has changed their meeting date to the third Monday of the month in order to review the financials from Anick and Associates on a timely basis. The Board of Directors has decided to move their meeting to the fourth Wednesday of the month to give the Finance Committee time to put together a report for the Board.

**VII. Parish & Pastoral Council Updates**

- A. Fr. Jose has left. The new priest, Fr. Jorge Perez, is living at the St. William Rectory. His office will be at St. Mary Parish and he will work with Fr. Chuck as a team with formation, the school, liturgy, and music.
- B. The St. John Neumann festival was very successful. St. William held their pork fest last week. St. Mary Parish festival is this weekend.
- C. The Hispanic Ministry will now be called the Latino Ministry to be more inclusive.

- VIII.** The next meeting will be Wednesday, August 29, 2018 at 6:00 p.m. The meeting adjourned at 7:45 p.m. with a prayer.